

JOB POSTING

CITY POLICE/SCHOOL RESOURCE OFFICER.

*An Equal Opportunity Employer**

Date: 04-06-2022

Position Title: City Police Officer/School Resource Officer

Location: City of O'Donnell/O'Donnell ISD

Salary Range: \$30,000 - \$34,000

Length of Work Year: Full Year

Position Summary:

The individual that assumes this position will be employed by the City of O'Donnell but will have responsibilities at O'Donnell ISD. They will serve part – time as a City Police Officer and part – time as a School Resource Officer. They will be required to be present on campus during transition times and offer guidance and training to school staff. Along with the SRO duties, they will be required to provide for the safety of the City and enforce laws within the city of O'Donnell.

Position Requirements

Education/Certification/License: Fully License police officer.

Experience: 2+ years of law enforcement experience preferred but not required.

Special Knowledge/Skills: Must be able to communicate with students of all ages and parents.

Professionally: Manage basic data accounting and reporting.

Physical Demands: Basic law enforcement demands.

Duties/Responsibilities

- Enforce federal and state laws as well as city ordinances.
- Write citations and manage accounting paperwork in a fair and consistent manner.
- Build a positive rapport with the citizens of O'Donnell and the staff/students of O'Donnell ISD.
- Communicate and train school employees and citizens about the laws and ordinances.
- Serve as a liaison with the judicial system and the O'Donnell school staff.

Application Procedures

Applications are available at City Hall, 615 8th Street, O'Donnell, TX 79351 or by sending a resume by email to mayorparker.ccc@poka.com

Application Deadline: Friday, May 20, 2022

**Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the city does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice.*

For more information contact, Mayor Kim Parker, City of O'Donnell, 806-428-3239